

**STATE OF ISRAEL – MINISTRY OF FINANCE  
THE ACCOUNTANT GENERAL – THE GOVERNMENT  
PROCUREMENT ADMINISTRATION**

**TENDER MMM 5-2016 FOR THE PROVISION OF WASTEPAPER, CARDBOARD  
BOXES, MAGNETIC MEDIA AND ELECTRONIC WASTE COLLECTION  
AND SHREDDING SERVICES**

The Government Procurement Administration at the Accountant General Division, Ministry of Finance (hereinafter: "the Tender Editor") is hereby publishing tender number MMM 5-2016 for the provision of wastepaper, cardboard boxes, magnetic media and electronic waste collection and shredding services (hereinafter: "the Tender").

1. The Tender shall be held in two stages:
  - 1.1 The first stage – an examination of the bidders' compliance with the Tender conditions including the threshold conditions.
  - 1.2 The second stage – a dynamic online competitive process for the selection of the winning bidder, where every bidder shall propose a percentage discount for each one of the categories in the Tender documents.
2. The Tender period: the Tender shall be valid sixty (60) months from the date of signature of the engagement agreement. The Tender Editor reserves the right to extend this period by a number of periods together not exceeding 36 additional months, for one year each time.
3. The main preconditions for participation in the Tender (the main threshold conditions):
  - 3.1 The bidder is a corporation duly registered in the valid register pursuant to the relevant statutory provisions.
  - 3.2 The bidder is in possession of the necessary authorizations pursuant to the Public Bodies Transactions Law, 5736 – 1976 (hereinafter: "the Public Bodies Transactions Law").
  - 3.3 The bidder's undertaking to comply with the requirements for social security payments and minimum wage for the workers it employs during the course of the engagement period.
  - 3.4 The bidder's undertaking to comply with the requirements of the labor laws with regard to the workers it may retain during the course of the engagement period.
  - 3.5 The deposit of a bank guarantee or bond from an insurer within the meaning thereof in the Supervision of Financial Services (Insurance) Law, 5741 – 1981, in respect of the submission of the bid, as specified in Section 0.5.3 of the Tender.
  - 3.6 The income from the performance of the services requested within the framework of this Tender (namely, the total of the consideration received by the bidder in respect of its sales), not including V.A.T. in each one of the years 2013, 2014 and 2015, in

accordance with the audited financial reports as at 31.12.2013, 31.12.2014 and 31.12.2015, is not less than 5 million NIS per annum.

- 3.7 In each one of the years 2013, 2014 and 2015 the bidder has supplied cardboard boxes collection and disposal services as specified in Section 1.7.2 of the Tender to at least 3 customers, at a scale of no less than 1000 m<sup>3</sup> per annum. It should be clarified that a government ministry is deemed to be one customer.
- 3.8 In each one of the years 2013, 2014 and 2015 the bidder has supplied wastepaper and magnetic media treatment services for shredding at the customer's site at the level of DIN 4 as specified in Section 1.7.3.3 of the Tender to at least 2 customers, at a scale of no less than 40 tons gross per annum.
- 3.9 In each one of the years 2013, 2014 and 2015 the bidder has supplied wastepaper and magnetic media treatment services for shredding at the supplier's site at the level of DIN 3 as specified in Section 1.7.3.1 of the Tender at an inclusive scale of no less than 2000 tons per annum.
- 3.10 During the years 2014 and 2015 the bidder has continuously supplied waste paper shredding and collection services at at least 1000 collection points out of which at least 200 are in the northern region, 700 are in the central region and 100 are in the south.
- 3.11 The bidder complies with Standards: ISO 9001 for the management of a quality system, Standard ISO 14001 for the management of an environmental system in the fields of waste paper and cardboard collection and waste paper and magnetic media shredding.
- 3.12 The bidder has a transporter license from the Ministry of Transport pursuant to the Transport Services Law, 5757 – 1997.
- 3.13 The bidder is a waste collation contractor authorized by a recognized body.
- 3.14 Participation in the Tender is conditional upon the attachment of an autonomous bond unrestricted by conditions to the order of the Ministry of Finance in the sum of 350,000 NIS in accordance with the binding version in the Tender (without any amendment or deviation in any particular whatsoever). The win bond is in the sum of 650,000 NIS.

4. The main additional certificates and documents:

- 4.1 Confirmation from an attorney in the form set out in Appendix 0.5.2.1 in the Tender confirming all the particulars, requirements and information about the bidder, including the names and identity of the authorized signatories on its behalf, the date of incorporation, the type of corporation, identification number as required in the Tender.
- 4.2 A form containing the bidder's undertaking to comply with the conditions and requirements of the Tender during the course of the engagement period in the form set out in Appendix 0.5.2.2 in the Tender.

5. There are additional requirements and conditions as specified in the Tender documents.

6. Clarification questions concerning the Tender shall be received no later than 27.10.2016 at 16:00. No questions shall be received after this date.
7. Bids in the Tender shall be submitted in sealed envelopes without any of the bidder's identifying marks. Only the Tender number shall be written on the envelopes. The envelopes shall be inserted into the Tenders Box at the Government Procurement Administration 1 Nethanel Lorch Street, Entrance Floor, Jerusalem no later than 24.11.2016 at 13:00.
8. The contact person on behalf of the Government Procurement Administration is Mr. Tal Biebes, questions may be sent by mail to: [talb@mof.gov.il](mailto:talb@mof.gov.il).
9. The Tender documents may be downloaded from the Government Procurement Administration's website whose address is: [WWW.MR.GOV.IL](http://WWW.MR.GOV.IL) under the heading Procurement Administration Tenders → Tender MMM 5–2016.
10. The Tender Editor does not undertake to select any bid whatsoever, and it shall be entitled to cancel all or part of the Tender, or defer it for budgetary or organizational reasons or for any other reason at its sole discretion.
11. It is clarified that the provisions of the Tender booklet prevail over the provisions of this notice.